If you wish your site to be considered and assessed for inclusion in the next annual review of the brownfield register, please complete this form with as many details as you are able to and email it to planning@canterbury.gov.uk

Please check your site meets the brownfield requirements described in The Town and Country Planning (Brownfield Land Register) Regulations 2017 at <http://www.legislation.gov.uk/uksi/2017/403/contents/made>

The site should also meet the definition of Brownfield land (Previously developed land) as stated in Annex 2 of the National Planning Policy Framework (2018) which is:

"Land which is or was occupied by a permanent structure, including the curtilage of the developed land (although it should not be assumed that the whole of the curtilage should be developed) and any associated fixed surface infrastructure. This excludes: land that is or was last occupied by agricultural or forestry buildings; land that has been developed for minerals extraction or waste disposal by landfill, where provision for restoration has been made through development management procedures; land in built-up areas such as residential gardens, parks, recreation grounds and allotments; and land that was previously developed but where the remains of the permanent structure or fixed surface structure have blended into the landscape."

|  |
| --- |
| 1. **Is it a Brownfield Site?** |

To ensure the site meets the definition of previously developed land, please tick all boxes where you believe the statements are fulfilled:

|  |  |
| --- | --- |
| The land is or was occupied by a permanent structure |  |
| The remains of the permanent structure have not blended into the landscape in the process of time |  |
| The land is within the curtilage of a permanent structure and does not include any land that is not within the curtilage |  |
| The land is **not** or has not been occupied by agricultural or forestry buildings |  |
| The land is **not** a formal minerals or waste disposal site with restoration conditions |  |
| The land is **not** a residential garden, park, recreation ground or allotment in a built up area |  |

If none of the above apply but you believe your site is Brownfield please explain why below:

……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

……………………………………………………………………………………………………………

|  |
| --- |
| 2. Contact Details |

Your name and address:

|  |  |
| --- | --- |
| Name |  |
| Company  (if applicable) |  |
| Address |  |
| Postcode |  |
| Email Address |  |
| Telephone no. |  |
| Your status/ interest in the site (tick all that apply) | The Landowner A Planning Consultant    Developer Land Agent  Other (please specify)………………… ……………………………………. |

If you are representing another person, their contact details

|  |  |
| --- | --- |
| Name |  |
| Company  (if applicable) |  |
| Address |  |
| Postcode |  |
| Email Address |  |
| Telephone no. |  |

If you are not the land owner, or there are multiple owners of the site, please provide the details for the land owner(s).

|  |  |  |
| --- | --- | --- |
| Name | Address | Contact Details  (email and/or phone) |
|  |  |  |
|  |  |  |
|  |  |  |



Does the owner of the site know you are proposing the site? Yes No

|  |
| --- |
| 3. Existing Site Details |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Site Name |  | | | | |
| Location/Address |  | | | | |
| Postcode |  | | | | |
| Grid Reference | X (Easting) |  | Y (Northing) | |  |
| Area of whole site (ha) |  | Area of site suitable for development (ha) | |  | |
| Brownfield or Mixed |  | | | | |
| Current or last known use |  | | | | |
| Number of residential units that will be lost |  | | | | |
| Other floor space lost in square meters (e.g. A1, A2, A3, A4, A5, B1a, B1b, B1c, B8, C1, C2, D1, D2 or sui generis) |  | | | | |
| Description of site |  | | | | |
| Ownership (public authority, not a public authority (i.e private), unknown or mixed) |  | | | | |
| Adjacent land use(s) |  | | | | |

|  |
| --- |
| 4. Proposed Development Details |

|  |  |  |  |
| --- | --- | --- | --- |
| Estimated number of dwellings (expressed as a minimum and maximum figure) |  | | |
| What type of dwellings could be provided? | Yes | No | How many of each type? |
| Houses |  |  |  |
| Flats |  |  |  |
| Bungalows |  |  |  |
| Communal |  |  |  |
| Supported housing (e.g for the elderly) |  |  |  |
| Affordable |  |  |  |
| Student |  |  |  |
| Other (please specify) |  | |  |
| Is there scope for self-build and/or custom build? |  |  |  |
| Are there any ancillary uses proposed? | Yes | No | Amount of floor space (square meters) |
| A1 Shops |  |  |  |
| A2 Financial and professional services |  |  |  |
| A3 Restaurants and cafes |  |  |  |
| A4 Drinking Establishments |  |  |  |
| A5 Hot food takeaways |  |  |  |
| B1a Offices (other than A2) |  |  |  |
| B1b Research and development |  |  |  |
| B1c Light Industrial |  |  |  |
| B2 General Industrial |  |  |  |
| B8 Storage or distribution |  |  |  |
| C1 Hotels and halls of residence |  |  |  |
| C2 Residential institutions (including care homes) |  |  |  |
| D1 Non-residential institutions |  |  |  |
| D2 Assembly and leisure |  |  |  |
| Other (please specify) |  | |  |
| Additional details of proposed development |  | | |
| Please attach a site map clearly identifying the boundaries of the whole site, and the part that is suitable for development if this is less than the whole. Preferably 1:1250 scale and provide a red outline to define the part of the site nominated for development.  **Please Note: Without this mapped information we cannot consider the site.** | | | |

|  |
| --- |
| 5. Suitability |

Please indicate any known constraints to developing the site:

**5.1 Environmental constraints**

|  |  |  |  |
| --- | --- | --- | --- |
| Does the site contain: | Yes | No | Site is adjacent to: |
| Flood Risk |  |  |  |
| Drainage |  |  |  |
| Contamination |  |  |  |
| Hazardous Waste |  |  |  |
| Green Corridor |  |  |  |
| Area of Archaeological Importance |  |  |  |
| Scheduled Ancient Monuments |  |  |  |
| Listed Building ( please specify grade) |  |  |  |
| Conservation Area |  |  |  |
| High Quality Agricultural Land |  |  |  |
| Area of Natural Outstanding Beauty |  |  |  |
| Site of Special Scientific Interest |  |  |  |
| National Nature Reserve |  |  |  |
| Special Area of Conservation/ Special Protected Area/ Ramsar |  |  |  |
| Strategic Access Management and Monitoring:  Thanet Coast and Sandwich Bay Zone of Influence |  |  |  |
| Strategic Access Management and Monitoring:  Thames, Medway & Swale Estuaries Zone of Influence |  |  |  |
| Local Wildlife Site |  |  |  |
| Ancient Woodland |  |  |  |
| Green Corridor |  |  |  |
| Tree Preservation Order |  |  |  |
| Public Open Space (please specify type, e.g playing fields) |  |  |  |
| Further details |  | | |

**5.2 Physical & Infrastructure constraints**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Does the site currently connect to the following? | Yes | No | Site has adjoining access | Details |
| Mains electricity supply |  |  |  |  |
| Mains gas supply |  |  |  |  |
| Mains sewerage |  |  |  |  |
| Mains water supply |  |  |  |  |
| Connectivity of broadband (and speed) |  |  |  |  |
| Possible other constraints | Yes | | No | Details |
| Access to public highways |  | |  |  |
| Other Road Infrastructure |  | |  |  |
| Pylons |  | |  |  |
| Topography |  | |  |  |
| Public transport |  | |  |  |
| Further Details |  | | | |

**5.3 Further Information**

|  |  |
| --- | --- |
| Are there any other constraints? |  |
| Could interventions be made to overcome any constraints? |  |

|  |
| --- |
| 6. Availability |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | Do not know |
| Has the landowner expressed an intention to sell or develop the site? |  |  |  |
| Is there any market interest in the site? |  |  |  |
| Does a developer have an option on or own the land? |  |  |  |
| Is there a current planning application on the site? |  |  |  |
| If yes, please provide the application reference number (if known) |  | | |
| Any other previous planning history? |  | | |
| Is the site allocated in the Local Plan for residential use? |  |  |  |
| Is the site allocated in the Local Plan for anything other than residential use? |  |  |  |
| If yes please provide details |  | | |
| If the site is in current use for employment, has a suitable alternative site been located for that employment use? |  | | |
| Are there any legal constraints on the site that may impede or prevent development? | Restrictive covenants Ransom strips  Other (please specify)……………………………………………….. | | |

|  |
| --- |
| 7. Time Frames |

|  |  |
| --- | --- |
| When would you anticipate the site being available for development to start? | Short term (within 5 years) Medium term (within 10 years)  Long term (within 15 years) Over 15 Years |
| How long after starting do you anticipate the development taking to complete? | Short term (within 5 years) Medium term (within 10 years)  Long term (within 15 years) Over 15 Years |

**Any Additional Information such as aerial view or photographs**

|  |
| --- |
|  |

**Thank you for completing this form.**

## 

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| --- |
| **Please Note:**  Submitting a site does not guarantee inclusion in the Brownfield Register, as Canterbury City Council will assess whether a site meets all the required criteria .  If a site is entered on to Part 1 of the register, it does not guarantee that it will also be granted Permission in Principle. |

**Data Protection**

Canterbury City Council is the data controller and recipient of your personal data.

Your personal data is processed under General Data Protection Regulations Article 6.1(e) for the following purpose: to process your application for land to be considered for entry on the brownfield register. The relevant regulations are The Town and Country Planning (Brownfield Land Register) Regulations 2017. Your data will be kept as stated in our document retention policy.

The types of information we will process are:

* Relating to agents or representatives: name, address, phone number, email address
* Relating to owners: name address, phone number, email address

You have the following rights:

* The right to access your personal data,
* The right to rectify or correct your personal data,
* The right to object to our processing of your personal data,
* The right to restrict the processing of your data,
* The right to complain to the Information Commissioner's Office

You also have the right to object to our processing of your personal data relating to direct marketing or profiling that relates to direct marketing.

The appointed Data Protection Officer is Canterbury City Council’s Head of Corporate Governance.

Contact details are:

Post: Head of Corporate Governance, Civic Offices, Military Road, Canterbury, Kent, CT1 1YW

Email: [dataprotection@canterbury.gov.uk](mailto:dataprotection@canterbury.gov.uk)

Phone: 01227 862 175

Canterbury City Council can be contacted at:

Address: Civic Offices, Military Road, Canterbury, Kent, CT1 1YW

Website: [www.canterbury.gov.uk](http://www.canterbury.gov.uk)

Phone: 01227 862 000