

Privacy Notice for Street Naming and Numbering

Service description

Canterbury City Council has a responsibility for street naming and numbering within the district.

Processing activity

The purposes for which your data will be used are:

- To enable the processing of applications to create or amend official addressing information.

Information requirements

This information may include:

- Name
- Address
- Phone number
- Email address
- Payment information

Lawful bases

Our lawful bases for processing your personal information are:

- Legal Obligation

If you do not provide us with the information we ask for we may not be able to process your application.

Data Processors

N/A

Data sharing

We may rely on a number of exemptions, which allow us to share information without needing to identify a lawful basis for the sharing and without needing to provide you with information about the sharing. Please refer to the Kent & Medway Information Agreement for further details on our sharing arrangements.

Retention

We keep your personal information for the minimum period necessary. The information outlined in this Privacy Notice will be kept for in accordance with our Retention Policy. All information will be held securely and disposed of confidentially.

Please refer to our Corporate Privacy Notice at www.canterbury.gov.uk/privacy for further details of how we process your personal information and your rights.