

Application for a Street Trading Licence

Canterbury City 2025/2026



Section 1 – Applicant's Details

Name
(Full name)

Business Name.....

Business Address

Telephone.....

Home Address

Home Telephone

Mobile..... E-mail

Section 2 – Application details

New / Renewal Application – fee £130 wef 1 April 2025

Please delete as appropriate

Temporary pitch £19.49 (standard) or £32.58 (prime) per day + admin fee of £13

Please note that you can apply / re-apply for more than one pitch

Pitch location number	Price per day	Total value of bid	Days required*							Calendar months in year required	Brief description of type of goods/ services to be provided
			M	T	W	T	F	S	S		

NB: Some pitches will be kept available for short-term use on a day, weekend or weekly basis.

If you would like to discuss the issue on an individual basis please email the Licensing Officer with a contact number.

Email: anton.walden@canterbury.gov.uk

Section 3 – Product(s)

Please provide the exact details of the goods/services to be sold or promoted. Any goods not detailed and approved by the Council is a breach of the Street Trading Conditions and may lead to revocation of the licence.

If you wish to change, amend, add etc to your product and/or services, you must submit your request in writing and you must wait for written approval before selling the goods or providing the service.

Exact details of goods/services to be promoted or sold:

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Section 4 – Unit/Barrow

An up-to-date photograph of the unit must be submitted with this form – this includes renewal applications.

Plans, descriptions and representative pictures of a proposed unit are acceptable but the unit will be checked by Officers against this information before any plate is issued.

Any plate issued must be clearly displayed on the unit.

Gazebos and market stalls are not permitted.

Approval for chairs and tables must be approved by the Highways Department of Kent County Council.

‘A Boards’ and other free standing signage are not permitted.

Generators, including ‘silent’ ones, are not permitted.

Units in poor condition will not be approved.

Colour scheme for units green / white / green and white / green and cream / cream.

Other colours are permitted but you must obtain written authorisation.

WARNING! Do not fabricate or purchase a unit until the design and colour scheme have been approved.

Dimensions of Unit/Barrow:

Length	Width	Height
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Location of place of storage of barrow:

Section 5 – Food Products

Hygiene Certificates must be displayed on the Unit/Barrow

If food being sold, food premises registration details:

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Section 6 - Insurance

Details of Public Liability Insurance (minimum £5 million)

A copy of the Certificate must be produced to the Council before a plate is issued:

Policy number

Expiry date

Name and address of insurance company.....

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Section 7 - Experience / Knowledge / Competences / Training

Details of experience, knowledge, competences, training of street trading / market trading, including locations and any other street trading licences held:

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Section 8 - Details of all persons who may be employed or operating/selling from Unit/Barrow:

Details of current or spent convictions will not necessarily preclude the grant of a licence, however the Council may have to consider these when deciding on the suitability of an applicant.

Personal Street Trader Licences will be issued to all persons authorised to work from a licensed unit/ barrow on a designated pitch. This badge must be displayed at all times when employed, operating, selling from the unit etc

(1) Principal applicant for Street Trading Licence (Licensee):

Name

Address

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Date of birth

Place of birth.....

Details of all current or spent convictions:

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Details of any impending Court Cases:

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(2) Other applicants

Person licensed to work from a specific licensed unit/barrow on a designated pitch

Name

Address

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Date of birth

Place of birth.....

Details of all current or spent convictions:

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Details of any impending Court Cases:

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(3) Other applicants

Person licensed to work from a specific licensed unit / barrow on a designated pitch

Name

Address

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Date of birth

Place of birth.....

Details of all current or spent convictions:

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Details of any impending Court Cases:

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(4) Other applicants

Person licensed to work from a specific licensed unit / barrow on a designated pitch

Name

Address

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Date of birth

Place of birth.....

Details of all current or spent convictions:

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Details of any impending Court Cases:

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Please continue on a separate sheet if necessary. Additional names can be added at a later date.

Section 9 - Declaration

I understand that Canterbury City Council will issue licences in accordance with the conditions sent out with this application form and Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982.

I understand that my application may be rejected and / or the police may be informed if my application is not complete, accurate, or is misleading or false.

I understand that there will be specific conditions applied to each licence in accordance with the requirements set out in the conditions and legislation. I acknowledge that any breach of the conditions or Act may lead to revocation of the licence.

Signed.....(Principal applicant)

Name

Date

I, the undersigned, have seen and accept the attached conditions and legislation as forming part of the licence/consent between Canterbury City Council and myself.

I further understand that a breach of any of these Conditions may lead to the revocation of the licence/consent and/or permitted person badge(s) in accordance with Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982.

Signed Print Name.....

Address Date

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Tel
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Section 10 – For Council Use Only

Date Application received:

New / Renewal:

- **Granted**
- **Refused**
- **Rejected**
- **Times**
- **Fees / Payment Plan**
- **Reasons:**

Officer:

Date:

You are advised to keep a copy this documentation for your own records.