

Privacy Notice for East Kent Design Code working group

Service description

As the Local Planning Authority Canterbury City Council is seeking to develop a code to help the council and communities decide what good quality design looks in the district. Design codes can provide specific detailed parameters for the development of a site or for a larger area, such as neighbourhoods or district-wide.

Processing activity

We will process personal data to contact you in relation to participating in a working group to help inform the East Kent Design Code and recording your views to help inform the East Kent Design Code.

Information requirements

We need to process the following information:

- Name, contact details, special requirements in relation to a protected characteristic, views in relation to the East Kent Design Code.

Lawful bases

Our **lawful bases** for processing your personal information are:

- Public Task

Our actions are based on our role as the Local Planning Authority per the Town and Country Planning Act 1990 s1(b).

In relation to Special Category Data our lawful basis is:

- Substantial Public Interest (UK GDPR A9(2)(g) as supplemented by DPA2018 s10(3) and (5), and Sch 1 Part 2 Para 6(2)(a) and Para 8.

Our actions are based on Equality Act 2010 s149, being the public sector equality duty.

Your rights

Your rights depend on the lawful basis we are relying on. More information is [available here](#).

Data Processors

We use MicroSoft UK Ltd. Anonymised data will be shared with Design South East.

Data sharing

We do not intend to share your personal data with any other data controllers. We may share anonymised views.

Retention

We keep your personal information for the minimum period necessary. The information outlined in this Privacy Notice will be kept in accordance with our Retention Policy. All information will be held securely and disposed of confidentially.

Please refer to our Corporate Privacy Notice at www.canterbury.gov.uk/dataprotection for further details of how we process your personal information and your rights.