LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976
TOWN POLICE CLAUSES ACT 1847

Report of Accident to Hackney Carriage / Private Hire Vehicle

Any accident involving a Licensed Hackney Carriage or Private Hire Vehicle must be reported to the Council and arrangements made for the vehicle to be inspected, by an authorised officer of the Council, within 72 hours of the incident.

1 Proprietor Details

Name: ……..

Address: ……..……

Telephone Number: ……..

2 Vehicle Details

Plate No: …… Hackney Carriage / Private Hire* Registration No:……

Make:…….. Model: …….. Colour: ……..

3 Driver Details

Name:…….. Drivers Badge No: ……..

Address:……..

…….

4 Date and Time of Accident

Date: …… Time……

Weather conditions:……..

Were vehicle lights in use? Licensed Vehicle YES / NO* Other Vehicle YES / NO*

5 Explanation & Location of Accident

Give precise details of the incident , including road name and position in road, (e.g. outside no... / junction with.....)

……

……

……..

6 Details of Other Vehicle(s) involved (if any)

Give precise details, including Registration Number, Make, Model and colour, and details of driver of other vehicle.

……

……

……

7 Details of Damage to Licensed Vehicle

Give precise details.

……

……

……

8 Passengers

Give names and addresses of all passengers being carried at the time of the accident and details of any injuries sustained:

Name: ……..

Address: ……

……..

……..

Injuries Sustained: ……

……..

Name: ……..

Address: ……

……..

……..

Injuries Sustained:……..

……..

Name: ……..

Address: ……

……..

……..

Injuries Sustained: ……..

……..

Name: ……..

Address: ……

……..

……..

Injuries Sustained: ……..

……..

9 Police Attendance

Did the Police attend the Accident? YES / NO*…… Officers No……
Incident No:

Are any Proceedings pending? YES / NO*

Details: ……..

10 Reported by

Name: …… Signed: …… Date: ……

When completed please send to Business Support Canterbury City Council
14 Rose Lane, Canterbury, CT1 2UR

Please use the space below to show on a plan the position of the vehicles at the time of the accident :

FOR OFFICE USE ONLY: Vehicle Inspection Details

Roadworthy?: YES/NO…… Repair Due by:……

Officer:…… Signed:…… Date:……..